

Chair Descriptions

Social Chair

The Social Chair is to promote social activities for the Woman's Club of Fullerton members throughout the year such as:

- Kayaking
- Wine & Cheese events
- Movie night out
- Dinner, lunch, or breakfast outing
- Fashion show
- Going to garage sales, garmet district, and/or thrift shops
- Art Walk
- Anything that brings our members together to get to know each other and have fun

The Social Chair is to get suggestions from the WCOF members of social activities they would like to do.

- Ask for suggestions at General Monthly Meetings
- Post on our Member Only Facebook Page

The Social Chair is in charge of the social outing and/or get a committee to help you when you are not able to attend a social outing. You will need all the pertinent information such as:

- Who is in charge of the event and their contact information
- Day, time location of the event
- Location to meet
- Where to park
 - o Are you carpooling
- Costs involved
 - o How are members to pay
 - o Will someone be collecting
 - o Will the members need to buy tickets, pay money ahead of time
 - o Do they need cash or can they pay with credit cards and/or checks
- Is there a specific dress code and or attire
- Can they bring friends, family, husbands
- Make sure everyone feels welcomed at the social outing and not left out

The Social Chair is to keep a binder of all activities to pass on to the next Social Chair.

The Social Chair is to keep track of members who attend a social outing, and if any volunteer hours, in-kind donation, money is donated by members, send that information to the Dean of Chairs within a month of the activity.

The Social Chair shall attend all monthly General Meetings, and Board Meetings. If you can not attend one of the meetings report out to the Dean of Chairs

Note: when a chair or co-chair is not actively engaged in her position she will be asked to step down.