

Chair Descriptions

Civic Engagement/International Chair

The Civic Engagement/International Chair is to promote activities, projects, and/or opportunities that our members may be interested in both in our community and internationally. Remember they must be approved by the Executive Board before you can proceed. They can be community things such as:

- Loma Vista Memorial Park Annual Memorial Day Ceremony
- Ways to help the military and their families
- Community safety
- Attend NOC Chamber events to promote our club
- Earthquake preparedness
- Self defense classes

Or international things such as:

- Water.org
- Kiva.org
- International Festivals
- International Food Festivals
- Learn from WCOF members who were born or who have family in other countries
- Any other international activity or education

It is sometimes easier to partner with another charitable organization such as:

- Collecting eye glasses by teaming with the Lions Club who have infrastructure and means to have them sent to the needy abroad
- Coins for Unicef (these were coins from different nations) we teamed with the Orange District and had them send it out
- In other words the project does not have to be something we do directly

The Civic Engagement/International Chair is in charge of WCOF participating at the Loma Vista Memorial Park Annual Memorial Day and weekend activities:

- Make sure and obtain paperwork and get a WCOF check (\$100) to participate in Loma Vista Memorial Park Annual Ceremony to hand in by deadline
- At least a month before the event secure volunteers for placing flags and crosses on Veteran's grave sites, the Saturday before Memorial Day
- The President and Vice President are to present the WCOF wreath at the Monday Memorial Day Ceremony

The Civic Engagement/International Chair is to keep a binder of all activities to pass on to the next The Civic Engagement/International Chair.

The Civic Engagement/International Chair is to keep track of volunteer hours, in-kind donation, money donated, and members who attended or were involved in an international activity and send that information to the Dean of Chairs within a month of the activity.

The Civic Engagement/International Chair shall attend all monthly General Meetings, and Board Meetings. If you can not attend one of the meetings report out to the Dean of Chairs

Note: when a chair or co-chair is not actively engaged in her position she will be asked to step down.